



Portfolio Review feels it has completed its charge. Senator Richardson moved to disband the committee. Senator Gaston seconded. The motion passed.

B. Ad hoc Committee for Promotion/Tenure Equity and Standards has been formed and are attempting to find a time to meet.

C. The Shared Governance Committee report was presented by Senator Richardson. He

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## **ATTACHMENT A**

For the Shared Governance Executive Committee:  
Request from the President  
Changes to the Shared Governance Document

New insertions are bolded and underlined--

### 2. Shared Governance Procedure for Policy Change Recommendations

The following procedure ensures that all proposed recommendations for policy change at UNA will jointly involve the faculty, staff, students, and administration in the development of these policies. Because faculty are on nine month contracts, the procedures and time lines described in this section apply to the nine month academic calendar. Under normal circumstances, policy issues are not to be considered except during the nine month academic year.

A. A written proposal will be submitted to the Shared Governance Executive Committee. Upon receipt of a proposed recommendation, the Shared Governance Executive Committee must distribute the written proposal to the appropriate Strategic or Task committee of Shared Governance within 15 calendar days of receipt of said proposal, not counting University holidays and breaks as published in the University calendar. If the Shared Governance Executive Committee does not move on the proposal within the specified time limit the originator has the authority to distribute said proposal to the appropriate Strategic or Task committee of Shared Governance. A current member of a Strategic or Task committee of Shared Governance may present a proposal directly to his/her committee chair concomitant with written notification to the Shared Governance Executive Committee Chair.

This change occurs throughout the document following the statement
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### 3. The Role of the President in University Policy Change

Nothing in this section shall preclude the President of the University from seeking an expedited review, should he/she deem that essential. Under normal circumstances, policy issues are not to be considered except during the nine month academic year. The President may make exception and request an expedited review for those times when the health and wellbeing of the University, its faculty, staff or students would be significantly and negatively impacted by lack of action.