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Wednesday, December 1, 2021  
12 pm | Powers Hall Conference Room

Butler Cain, Claudia Vance, LaKeva Harris, Matt Oglesby, Lorie Johnson, Stephanie Coker, Chunsheng Zhang, and Peggy Bergeron (Proxy for Clarissa Hall).

Dr. Cain shared a copy of IPO and OIA responsibilities, IPO steps, guidelines and instructions for the Study Abroad Scholarship Application and a scoring rubric for the application that he had been given. The committee reviewed these documents and said they were unfamiliar with these; members could not remember using this particular rubric to score the scholarship application previously.

The committee discussed when and how to ask Colleges to confirm international trips for summer/spring/fall 2022. It was decided that Dr. Cain will request that Deans confirm international trips so that scholarships can be approved. IPO scholarships will open January 5, 2022 and will close on January 19, 2022. Dr. Butler will submit the list of awarded scholarships to the Provost by January 28, 2022 for his approval. This timeline should be supportive of trips planned May-August.

Dr. Cain does not have a copy of the current IPO scholarship application, but hopes to secure one in the next few days. He will email it to the committee for review and approval before distributing to the campus community.

The committee will meet in January to review and approve scholarship applications.

The meeting adjourned at 1 pm.